



Roane County Election Commission

Poll Worker Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Cell Phone: _____ Social Security No.: _____

Have you ever served as a Poll Worker? YES NO
 If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Which political party would you be willing to represent? Democrat Republican
 Comments: _____

Are you 17 year of age or older? YES NO

Are you willing to work at a precinct outside your home precinct? YES NO

Are you currently employed by a Federal, State, County or Municipal Governmental agency or an Elected Official? YES NO

Disclaimer and Signature

I understand that if appointed as an election official, I will be required to attend a training class held by the Roane County Election Commission.

Signature: _____ Date: _____

OFFICE USE ONLY

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|---------------------|--|-------------------------|--|--------------|--|
| <i>Voter Number</i> | | <i>Precinct Working</i> | | <i>Party</i> | |
|---------------------|--|-------------------------|--|--------------|--|

POLL WORKER ??

What are the hours of work?

The polls are open in Roane County from 8:00 AM to 8:00 PM on Election Day. All Election Workers are asked to be at their assigned polling place at 7:00 AM on the morning of Election. The day ends after 8:00 PM or when the last voter has left the precinct. Additional time will be required for reconciliation, equipment tear-down and clean-up.

How will I know when and where to attend a training session?

Once we process your application, you will be contacted by letter informing you where you will be working. At the bottom of your letter it will tell you when and where your training will be, if you are unable to make your training time notify the office **immediately** to make one of the other training sessions so that you may meet your training certification requirements.

Do I need the training class to be allowed to work?

Tennessee State law and the Roane County Election Commission require training for all Poll Officials before they are allowed to work. You must attend one (1) paid training class but there is an additional class if this is your first election.

How much will I get paid for attending training?

All poll officials receive \$25 for completing a training session. If you attend class and **do not work** on Election Day, you **will not** receive payment for attending the class per Tennessee Election Law §2-4-108(c).

What can I expect the day to be like when I am working?

Depending on the election, your day can vary from very quiet to very busy. Election Officials have to stay the entire day. Plan ahead if you have medication or other responsibilities that need handled during the day. Meals are handled differently at each precinct, so plan to bring food and drink for the day unless you are told by your officer that food is provided.

Political party affiliation plays a role in balancing the workforce at each precinct. We must attempt to keep the parties as equally represented as possible. However, once on the job, you must attest to an oath that you can put bias aside, and impartially fulfill the duties of an Election Official.

If I have applied previously, must I apply again?

As long as you are actively working, you do not have to re-apply. However, if you do not work an election for some reason you will need to re-apply.

What is the current Pay?

Currently, the pay for Election day is \$125 for Election Workers, \$25 for training and \$25 for setting up the night before.